



295/297 Kenilworth Road, Balsall Common CV7 7EL

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Balsall Parish Council Meeting
Wednesday 8th July 2026 @ 7:30pm

Notice is hereby given of the Balsall Parish Council Meeting to be held at **Westlake Room**,
Balsall Common Village Hall, 112 Station Road, Balsall Common CV7 7FF.

Councillors are summoned to attend for the purpose of resolving the business to be
transacted.

The Public and Press are cordially invited to attend.

Tracey Carpenter
Clerk & RFO
3rd July 2026

AGENDA

- 1. In Attendance**
- 2. Apologies for absence**
- 3. Declarations of Interest**
- 4. Minutes Resolution** to approve as a correct record the Minutes of the:
(4.1) Parish Council Meeting held on Wednesday 10th June 2026
- 5. Public Forum**

Residents are invited to make representation on items on this agenda, and these will be invited by the Chairman immediately before the meeting considers that item.

Residents of the parish are invited to make representation on any issue. The council will respond in one of the following ways:

- Complaints will be referred to the Clerk for action;
- Councillor(s) may undertake to follow up the issue;
- Agree an agenda item for the next meeting

6. Ward Councillors to provide an update on items of interest

7. Planning

(7.1) To respond to the following Planning Applications:

PL/2026/01055/MINFHO - Redwoods 33 Wootton Green Lane Balsall Common Solihull - Erection of a first-floor rear extension, formation of a new front gable, and construction of a front porch. - comments due 7th July, extension requested

PL/2026/01163/TPO - 23 Dengate Drive Balsall Common Solihull CV7 7UL - T1 Oak - Overall crown reduction by up to 2m and crown lift to 4m – comments due 14th July

PL/2026/01130/MINFHO - 175A Kenilworth Road Balsall Common Solihull CV7 7ES- Single storey detached annexe with outdoor pool and decking area – comments due 31st July

(7.2) To note the following Planning determinations;

PL/2026/00552/PPFL- Sewage Treatment Works Barston Lane, Solihull - **APPROVED**

PL/2026/00559/TPO - 29 Speedwell Drive Balsall Common CV7 7AU - **APPROVED**

PL/2026/00824/MINFHO - Brooklands Farm Meer End Solihull – **APPROVED**

PL/2026/00965/PN - Land Off Fen End Road Fen End Solihull – **PRIOR APPROVAL REQUIRED AND GRANTED**

PL/2026/01012/LBC - Cottage Farm Frog Lane Balsall Common Solihull – **WITHDRAWN**

PL/2026/00876/ADV - 52 Kenilworth Road Balsall Common Solihull – **APPROVED**

PL/2026/00360/VARMJ - Land By 722 Kenilworth Road Balsall Common – **APPROVED**

PL/2026/00819/TPO - 93 Kemps Green Road Balsall Common CV7 7QF - **APPROVED**

(7.3) Awaiting Planning decisions;

PL/2023/00963/PPFL Land off Oxhayes Close, Balsall Common

PL/2023/01520/PPOL Land at Station Road Balsall Common

PL/2025/00642/LBC Cottage Farm Frog Lane Balsall Common

PL/2025/00641/MINFHO Cottage Farm Frog Lane Balsall Common

PL/2025/01003/ADV Roundabout at Junction of Kenilworth Road and Station Road, Roundabout at Junction of Dengate Drive and Chapel Drive; Roundabout at Junction of Kenilworth Road and Hallmeadow Road

PL/2025/01964/PPRM Land At Frog Lane Balsall Common Solihull

PL/2025/01826/PPFL Land At Oakes Farm Balsall Street Balsall Common

PL/2025/02252/PIP Land at Wootton Lane, Balsall Common – Permission in principle for the construction of 6 no. dwellings.

PL/2025/02275/PPOL Land Off Windmill Lane Balsall Common Solihull - Outline planning permission for the development of up to 80 dwellings

PL/2026/00132/PIP - Land At Ye Olde Saracens Head Balsall Street Balsall Common

PL/2026/00583/TPO - 39 Alder Lane Balsall Common Solihull CV7 7DZ
PL/2026/01008/MINFHO - 552E Kenilworth Road Balsall Common CV7 7DQ
PL/2026/01011/MINFHO - Cottage Farm Frog Lane Balsall Common Solihull

8. Accounts

(8.1) Bank Reconciliation

To sign off Bank Reconciliation for the period 01.06.26 – 31.06.26

(8.2) To note the Cashbook and Reserve Movements reports for June 2026

(8.3) To approve the following payments below for the month of June 2026

(8.4) To propose to nominate two Councillors to authorise this month's bank payments as per Agenda Item **(8.3)**

Inv. Date	Inv. No.	Payee	Description	Vat	Gross
01.06.26	26-06-034	Fairways	Willow Park	74.05	444.30
01.06.26	26-06-034	Fairways	Cemetery	134.79	808.74
01.06.26	26-06-034	Fairways	Oakley	70.82	424.96
12.06.26	2668	Vish Gardening Services	Planter Maintenance	-	50.00
15.06.26	4594	Pied Piper Pest Management	Pest Control	17.00	102.00
01.04.26	4589/2026/27	ICCM	Membership Renewal	-	110.00
18.06.26	INV0109250	Columbaria	2 x Porcelain butterfly plaques	53.00	265.00
19.06.26	B13638	Columbaria	Remaining 50% of Frieze costs plus Full VAT amount	1039.00	2078.00
24.06.26	2694	Vish Gardening Services	Planter Maintenance	-	88.50
25.06.26	Payslip	Tracey Carpenter	Salary	-	-
25.06.26	Payslip	Mary Bird	Salary	-	-
25.06.26	Payslip	Lance Judge-Porter	Salary	-	140.00
30.06.26	BCVH-2023-0991	Balsall Common Village Hall	Room Hire	-	20.00

(8.5) Proposal for Council to note Lloyds Bank Card spend (Unity Trust) paid by direct debit total £276.16

For the period 01.05.26 – 31.05.26

* Monthly Fee £3.00

* Defib Pads £84.19

* Defib Pads and Batteries £179.99

* Amazon – Shredder Machine Oil £8.98

9. Proposal for Council to approve the reduction and ongoing maintenance of the Laurel hedge at the entrance to Willow Park

(9.1) Council to approve the quotation for reducing the hedge to 5ft, at a cost of £875

(9.2) Council to consider and resolve to increase the frequency of hedge cutting within the ground's maintenance contract, from two cuts per annum to three cuts per annum, at an additional annual cost of £320.

10. Proposal for Council to approve the purchase of a new laptop for the Deputy Clerk, at a cost of £920.93 including 2 hours set up fee. Council to note new laptop costs were included in the budget for 2026/27.

11. Proposal for Council to note that a grant for £4230 has been secured from the National Lottery Fund for Wildlife information boards at Temple Balsall cemetery.

12. Proposal for Council to note that the Planning applications for BC1 and Oxhayes Close may be on the agenda for the next planning committee on 15th July.

(12.1) Council to agree that although in Berkswell Parish these applications have major implications for village infrastructure.

(12.2) Council to authorise Councillor Drake to speak at the Planning Committee on infrastructure implications and, in particular, the need for assurances on the completion of the Relief Road.

13. Proposal for Council to receive an update on the working group activities regarding the merger of Balsall and Berkswell Parish Councils.

(13.1) Proposal for council to approve WALC proposal for consultation and project management for the merger process.

14. Proposal for Council to receive a report on the progress of the Oakley Playground Working Group, to include:

- the outcome of the public consultation exercise
- the identification of funding
- the engagement of a consultant with a proven record in playground installation, given the immense workload of our clerks

(14.1) Council to review and approve proposed equipment to be included in the tender invitation.

15. Proposal for Council to receive an update on VASA figures

16. Proposal for Council to review the grant application from the Festival Committee for Picnic in the Park 2027.

17. **Proposal** for Council to review the **correspondence** and determine what if any further action is required:
- * **Council** to note letter from the Chair of The Lant Charity dated 22nd June
 - * **Council** to note thank you email from the Festival Committee
 - * **Council** to note email from Friends of Willow Park regarding Tree Planting opportunities.
18. **Proposal** for Council to suggest content for Facebook posts for the forthcoming month.
19. **Date and Venue of Next Meeting**
Wednesday 12th August 2026 7:30pm, Westlake Room, Balsall Common Village Hall

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination and other best practices when making decisions at the Meeting.

The Right to Record, film and to Broadcast Meetings of the Council, Committees, and Sub-Committees is established following the Local Government and Audit and Accountability Act 2014.

This Council may Photograph, Film or Record or Broadcast Meetings and can Retain, Use or Dispose of such Material in Accordance with its Retention and Disposal Policies. The Council's record is the Definitive Record of the Meeting. The Written Approved Minutes are the Legal Record. Regulation 4 of the Openness of Local Government Bodies Regulations 2014 has brought Section 40 of the Local Government Audit and Accountability Act into force.